



USE THIS FORM FOR FINANCIAL YEARS
ENDING BEFORE 26 JULY 2000.

DCA

CHWP000

Company Number

Company Name in full

Balance Sheet as at

	Current Year	Previous Year
	<input type="text"/>	<input type="text"/>
	£	£
Called up Share Capital not paid	<input type="text"/>	<input type="text"/>
Cash at Bank and in Hand	<input type="text"/>	<input type="text"/>
NET ASSETS	£	£
<i>Authorised share capital:</i>		
<input type="text"/> ordinary shares of <input type="text"/> £ <input type="text"/> each		
<i>Issued share capital:</i>		
<input type="text"/> ordinary shares of <input type="text"/> £ <input type="text"/> each	<input type="text"/>	<input type="text"/>
SHAREHOLDERS' FUNDS	£	£

Notes:

1. The cost of the annual return fee was borne by the directors without any right of reimbursement.
2. During the year the company allotted..... ordinary shares with an aggregate nominal value of £..... , the consideration received by the company was £.....

The company was dormant throughout the financial year.

These accounts were approved by the Board of Directors on..... ,
and signed on their behalf by:

Director(s)

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.

Contact details:



GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS WHERE THE COMPANY'S ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES, AND THE COMPANY IS NOT A SUBSIDIARY - FOR FINANCIAL YEARS ENDING BEFORE 26 JULY 2000.

a. The attached template for dormant company accounts is only suitable for those companies which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.

b. Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".


c. The first year's accounts should include note 2 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.

d. For these purposes a company is defined as being dormant if no accounting transactions have occurred, other than the taking of shares by the subscribers to the memorandum in pursuance of their undertaking in the memorandum, and a special resolution has been passed under Section 250 of the Companies Act 1985.

e. The annual return fee may be omitted from the company records and the annual accounts if borne by other parties, such as the directors, without any right of reimbursement, thus entitling the company to retain its dormant status.

f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.

g. This guidance only applies to the accounts that must be filed with the registrar of companies, and does not cover the accounts that must be prepared for the members.



Companies House
The Registrar of Companies

USE THIS FORM FOR FINANCIAL YEARS
ENDING BEFORE 26 JULY 2000.

DCA

CHFP000

Company Number

Company Name in full

Balance Sheet as at

	Current Year	Previous Year
	2000	<input type="text"/>
	£	£
Called up Share Capital not paid *	<input type="text"/>	<input type="text"/>
Cash at Bank and in Hand *	100	<input type="text"/>
NET ASSETS	£ 100	£
<i>Authorised share capital:</i>		
<input type="text" value="100"/> ordinary shares of <input type="text" value="£ 1.00"/> each		
<i>Issued share capital:</i>		
<input type="text" value="100"/> ordinary shares of <input type="text" value="£ 1.00"/> each	100	<input type="text"/>
SHAREHOLDERS' FUNDS	£ 100	£

Notes:

- The cost of the annual return fee was borne by the directors without any right of reimbursement.
- During the year the company allotted 100 ordinary shares with an aggregate nominal value of £ 100, the consideration received by the company was £ 100

The company was dormant throughout the financial year.

These accounts were approved by the Board of Directors on 30 July 2000,
and signed on their behalf by:
Director(s)

A. Director

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.

Contact details:

February 2000

An example:

On 1 April 1999 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 30 April 2000.

Note:

The total of Net Assets should equal the total of Shareholders' Funds.

* See note b. above

Please Note:

This form is only suitable for dormant companies where the company's only transaction is the issue of subscriber shares and the company is not a subsidiary.

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ

DX 33050 Cardiff

for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB

DX 235 Edinburgh

for companies registered in Scotland